

**MINUTES OF ST. MARY'S & ST. SAVIOUR'S C of E PRIMARY SCHOOLS'
LOCAL GOVERNING BODY MEETING
HELD ON 14 JULY 2022
AT 6PM
BY VIRTUAL ZOOM**

Present: Canon Ade Ademola (Chair)
Ms. Bonnie Buckley
Mr. Amir Lemouchi
Ms. Emma Cherry
Mr. Gabriel Gottlieb
Ms. Jenni Matthews
Ms. Ruth Keane
Ms. Beverley Hall
Ms. Stephanie Shaldas

Clerk for the Meeting: Pauline Dorney

1. PRAYER, WELCOME AND APOLOGIES FOR ABSENCE

- 1.1 Apologies for Absence were received and accepted from Mr. Iftakhar Latif, Father Slavador Telen, Reverend Vanessa Conant and Victoria Howarth.
- 1.2 There were no Apologies for Absence not accepted.
- 1.3 The Meeting was quorate.
- 1.4 There was one item under Any Other Business to be discussed.

2. DECLARATION OF INTERESTS

- 2.1 There were no Declarations of Interest noted.

3. LOCAL GOVERNING BODY

- 3.1 It was noted that there were no terms of office due to expire in the Summer Term and there were no vacancies.

4. MINUTES

- 4.1 The Minutes of the Meeting held on the 24 March 2022 were agreed as a true record of that Meeting and would be signed by the Chair accordingly.
- 4.2 Matters arising:
 - 4.2.1 Nothing to report.

5. CHAIR'S ACTION

- 5.1 Covered under Item 6.5.1.
- 5.2 Covered under Item 8.2.

6. SCHOOL ITEMS

- 6.1 St. Saviour's Headteacher's Report
 - 6.1.1 Firstly it had been a successful academic year at St. Saviour's with many enrichment opportunities and trips. Currently the Pupil Premium Pupils and some of the Eco Council in Years 4 and 5 were working on a climate project during the last four days. This was clarified to Governors in detail.

Chair's Initials:

AA

With regard to Teaching and Learning there had been a great emphasis on high quality Teaching and Learning and coaching has played an important part.

The ECT Programme had been very successful this year and these candidates continued to receive high quality training.

A lot of contact with outside Agencies had also taken place and the School is very proud of the many achievements this year.

The children continue to retain their knowledge and understand exactly what is expected of them. There had been a great deal of successful teaching and learning reviews and look forward to an external review in the Autumn Term 2022. The data was reported as follows:-

KS2 Data			
	National ARE	ARE	GDS
Reading	74%	78%	37%
Writing	69%	88%	22%
Maths	71%	90%	24%
SPAG	72%	85%	49%
Combined	59%	78%	7%

Year 6 was a very small cohort with many children new to the School. Some students had to be disapplied which should change the data to 82% combined.

KS1 Data		
	ARE	GDS
Reading	87%	32%
Writing	87%	13%
Maths	87%	37%

Phonics 93% Year 1
Phonics 100% Year 2

The School was commended on their moderation process this year.

Year 4 Multiplication Check 90%

It was noted that the PLACE2BE External Agency had been very successful. It had been a wonderful opportunity to have a trained Counsellor visit the school once per week to provide pupils with 1:1 Sessions.

Pupils had benefited from this Counselling and the impact had been phenomenal.

The Young Transformers Project "We cannot walk alone" had been an inspiring, successful project this term. It had been exciting to see how much the children had been engaged with this Project.

Chair's Initials: AA

Many Events would be taking place until the end of the Summer Term 2022. Work with refugees had also taken place which had been very successful.

Thanks were conveyed to the Headteacher from St. Saviour's for her very Informative Report.

Governors were pleased with the progress from both Schools.

Question:

What are your plans for the Teaching and Learning Review set up for the next academic year and the contribution to the School Development Plan?

Answer:

High quality Teaching and Learning is in place and the Schools will continue with all the fundamentals and everything that we want in place for high quality consistent teaching. We wish to continue to push forward particularly with the Key Stage 1 Curriculum – Maths and how this can be refined and ensure the children leave Key Stage 1 with a solid foundation which goes towards Key Stage 2 Mastery to broaden their knowledge accordingly.

This was clarified in detail.

There were no other questions raised.

Thanks were conveyed to all staff for their hard work during the last academic year especially with the SEND Pupils.

6.2 St. Mary's Headteacher's Report

6.2.1 Building Update:

Year 1 and Reception Classes had been handed back and children are settled in their new room.

As of Monday the Portacabin would be on site to begin works on decommissioning the existing portacabins on site. This would involve internal strip out, disconnecting and isolating connections for example in preparation of the Contractors' Works during the Summer holiday.

There will be a separation of site from Portacabin and the Main School which was managed very well with the Builders and would continue to do that for the last couple of weeks for the remainder of term. There will be an extensive programme of work which will carry on throughout the summer months. This involves installing new Play Equipment, relocating the Prayer Garden and key areas to be resurfaced and internal works also need to continue. There is a lot of work to be done creating various areas on the ground floor. The

complexity of the programme will take place and it is considered important to ensure that the School re-opens to the pupils in September 2022.

There were no questions raised.

Data:

It was noted that the data was excellent and Staff and Pupils had worked very hard to achieve the incredible results. The following data was reported:-

Year 6	Maths	Reading	Writing	Grammar
ARE	97%	98%	95%	98%
GDS	48%	60%	38%	55%
Combined	COMBINED EXS – 95%			
	COMBINED GDS – 34%			

The above results showed a huge effort from both Staff and Pupils and congratulations were conveyed accordingly. Thanks were conveyed to everyone for their hard work and commitment this year.

The Provision and Curriculum that the School had in place for Saturday Schools, Morning Boosters etc., helped to achieve these results.

Year 2	Maths	Reading	Writing
ARE	89%	88%	88%
GDS	32%	32%	32%

It was noted that two new ECT staff had worked in this Year Group and had achieved very well.

Thanks were conveyed to all staff for their hard work and commitment this year.

PHONICS Year 1 100%

Question:

How do you think the pupils felt going through the SAT's process and were there particular things done to ensure that their wellbeing was maintained whilst still expecting those high standards?

Answer:

I think it is really important that the children are aware of their areas to develop and successes and this is through encouraging the children and discussing their next steps. This is something that we do from Year 1 to Year 6. Testing is a part of School and should be in place to celebrate those successes for those children.

With regard to Wellbeing, the children were prepared, ready and eager to begin their SAT's preparation work. It all comes down to a broad and balanced curriculum. The children achieve these results because year on year we expect high standards within the classroom. We want every child to leave this School fully competent in Maths, Reading and Writing.

Children enjoy success and they also like the challenge. These expectations are a daily expectation. There was a lot of focus on children's mental health and wellbeing and had always been important in this School. There had

Chair's Initials: AA

been a lot of work carried out both academic, social, artistic and practically. This echoes in all three schools. High expectations and outcomes and children doing their best and the challenge and success is a daily occurrence. Children relish this and enjoy it. They are fully supported by the School. The CEO clarified this in detail to Governors.

Safeguarding:
Information was shared with Governors.

We cannot Walk Alone Project:

There had been a huge focus on the theme of Refugees and displacement around the World. It was noted that it is the School's aim to educate pupils so that they can make choices about displacement events that would be impacting them now and in the future and Accelerated Leads had been involved in successful projects this term. The Sponsored Walk raised £3,600 and the children enjoyed this event. Additionally a Parent Evening Quiz was successful. A Cultural Art Festival took place which showcased the pupils' art and literature within the outdoor environment. Children in Year 4 recited Poetry; Year 6 performed with the Drummers. Individual stalls were run by Year 6. Many events had been arranged including a ticketed concert near the end of this term.

Extra-curricular activities had taken place. From Reception to Year 6 there had been an enormous array of opportunities both in and out of the school. This was clarified in detail to Governors.

The Interim Headteacher who would be covering for Jenni Matthews during her maternity leave commencing from September 2022 addressed Governors as follows:-

He had been involved with the CEO running a Head of School Programme which had been an enormous help; working on the SDP for next year. With the present Headteacher running the Building Programme; he had been involved with the day-to-day running of the School and being part of introducing and meeting the EYFS students and their parents; Introduction of St. Mary's and the Vision and Values which had been exciting. This also applied to the transition of new staff commencing in September 2022.

Having been involved with the support of SEND children and improvement in coaching and marking, etc., the Interim Headteacher stated that he is excited in heading up the School from September 2022.

Thanks were conveyed to Mr. Iftikhar Latif for his hard work and effort relating to the aforementioned Project. A tremendous amount of collaboration had taken place between the two Schools.

The Chair thanked the Headteacher for her Curriculum Report.

Thanks were also conveyed to all staff and pupils for their excellent SAT's results and wished the pupils a happy transition to Secondary School.

6.3.1 This document had previously been shared with Governors.
There were no questions raised.

6.4 SDP Review – St. Saviour’s

6.4.1 This document had previously been shared with Governors.
There were no questions raised.

6.5 Admission Report – St. Mary’s

6.5.1 This document had previously been shared with Governors.

Question:

I believe we were oversubscribed?

Answer:

We were oversubscribed in Reception with 94 children at St. Mary’s which was due to a clerical error at the Borough and under Chair’s Action it was agreed to take in the additional four children as agreed. However, the Borough had managed to relocate the additional four children so St. Mary’s was now back to 90 pupils.

6.6 Admissions Report – St. Saviour’s

6.6.1 St. Saviour’s had 124 apply for Reception Places and 58 places were offered by the Borough making two spaces. The School had since been approached by three parents wanting their children to come to the school – it is hoped that all places would be filled.

All parents have the opportunity to attend many Open Days available.

Tours are held at both Schools and visitors had been very impressed with the Schools and what they can offer pupils.

In answer to a question it was confirmed that the leavers had relocated to many areas far away. However, spaces were being filled rapidly. It was stated that it is very rare that pupils leave the School to attend other local Schools within the Borough.

6.7 Reviewed Pupil Premium Report – St. Saviour’s

6.7.1 There were no questions raised.

6.8 Reviewed Pupil Premium Report – St. Mary’s

6.8.1 There were no questions raised.

6.9 Reviewed Sport Premium Report – St. Saviour’s

6.9.1 There were no questions raised.

6.10 Reviewed Sport Premium Report – St. Mary’s

6.10.1 There were no questions raised.

6.11 Computing Report

6.11.1 It was noted that before the COVID Pandemic it was agreed to commit to develop an exemplary computing curriculum. This was highlighted as follows:-

There had been extra activities fed into the curriculum to ensure that the children were learning and progressing as they move through the school. Year 2 pupils had been using 3D Pens; learning how to manipulate them and how to trace over shapes to create work. Year 6 had been involved in creating a product – a key ring to give to the new Reception Starters. Robots were used in Reception and Year 1 to understand simple programming.

Years 3 and 4 had also used robots with coding becoming more complex as they moved through the School.

It was pleasing to note that the ICT Curriculum had become very solid and the resources had been incredible.

All teachers had been fully trained to support the delivery of this ICT Curriculum.

Thanks were conveyed for this Report.

6.12 Worship Report – St. Mary’s

6.12.1 It was noted that at St. Mary’s a wide range of Guest Speakers had been invited to empower the children and transform them to be more proactive. It was considered important to open up the acts of worship to the wider community.

6.13 Worship Report – St. Saviour’s

6.13.1 It had been incredibly exciting to have the children joining together and undertaking their Collective Worship Sessions. The Worship Council at St.Saviour’s had been redeveloped and pupils created Collective Worship recordings to share accordingly. The sessions held within class once per week provided pupils with the opportunity to personally respond and reflect on how the theme of the work is making them feel and is led by the Worship Council. Pupil Voice is constantly listened to.

6.14 FGM Report

6.14.1 This Report had been previously shared with Governors. There were no questions raised.

6.15 Meeting Planner of Dates 2022-2023

6.15.1 St Mary’s & St Saviour’s LGB – 24 November 2022 @ 6pm
St Mary’s & St Saviour’s LGB – 9 March 2023 @ 6pm
St Mary’s & St Saviour’s LGB – 6 July 2023 @ 6pm

6.16 EYFS Data – St. Saviour’s

6.16.1 This data had previously been shared with Governors and was noted.

6.17 EYFS Data – St. Mary’s

6.17.1 This data had previously been shared with Governors and was noted.

7. POLICIES

7.1 Bereavement Policy

7.1.1 **The Governing Body ratified the Bereavement Policy**

7.2 Personal, Social and Health Education Policy

7.2.1 **The Governing Body ratified the Personal, Social and Health Education Policy.**

7.3 Relationships and Sex Education Policy

7.3.1 **The Governing Body ratified the Relationships and Sex Education Policy.**

7.4 Mobile Phone Policy

7.4.1 **The Governing Body ratified the Mobile Phone Policy.**

7.5 Twins and Multiple Birth Siblings

7.5.1 **The Governing Body ratified the Twins and Multiple Birth Siblings Policy.**

- 7.6 Emergency School Closure Policy
- 7.6.1 **The Governing Body ratified the Emergency School Closure Policy.**
- 7.7 First Aid Policy
- 7.7.1 **The Governing Body ratified the First Aid Policy.**

8. ANY OTHER BUSINESS

- 8.1 Beverley Hall advised the Governing Body that all three schools were flooded last Summer and there was still ongoing work at St. Mary's at the present time. It is hoped that the internal works would be finished during this Summer. The external works would also be carried out during the summer including the removal of the Porta Cabins and the restoration of the Prayer Garden, Drainage and various other external works.

It is hoped that the Bid would come through which would go towards the flood resilience works to be carried out. An update would be provided in the next academic year.

It is hoped that this work would be completed in order for pupils to return to School in September 2022. However, under Chair's Action it was necessary to agree to amend the Inset Day to be used as a building day. A twilight Inset would be arranged accordingly. Parents had been informed that children would be educated for 189 days this year instead of 190 days.

There were no questions raised.

Beverley Hall expressed her gratitude to Mr. Amir Lemouchi and Jenni Matthews for their attendance during the School Holidays to oversee the Building Works and ensure that the childrens' learning did not suffer. The Children would then be ready for a Learning Environment and Teachers would have a restful summer in readiness for the next Academic Year.

Thanks were conveyed to everyone for their hard work and input during this academic year.

Question:

Were there any plans to reinstate Parent Counsellors?

Answer:

Parent Council were not allowed on Site due to the COVID Pandemic and we only stopped teaching in streams up to the May half term. This item would be looked into; but the COVID situation would have to be assessed (as absences were still quite significant) before allowing this initiative within the Schools. It is hoped to hold a Parents' Open Week which would have to be arranged.

It was noted that if Parents do have concerns they should request to speak to the School direct which would be the usual practice.

9. DATE AND AGENDA ITEMS FOR THE NEXT MEETING

- 9.1 LGB Meeting 24 November 2022 6pm

10. CLOSING PRAYER

- 10.1 The Meeting closed at 7.45pm with a Closing Prayer.

Chair's Initials:

AA

Thanks were conveyed to everyone for attending the Meeting.

Chair:Cnon Ade Ademola..... (print)

.....  (sign)

Date:1st December 2022.....

**St. Mary's & St. Saviour's
Local Governing Body
Minutes
14-7-2022**

Chair's Initials: AA
