

**MINUTES OF A MEETING OF THE ST MARY'S AND ST SAVIOUR'S CE PRIMARY
LOCAL GOVERNING BODY HELD ON FRIDAY 9TH JULY 2021 AT 6.00 P.M. VIA ZOOM**

Present: Reverend Canon Ade Ademola - Chair
Ms Bonnie Buckley – Staff Governor
Ms Beverley Hall - Chief Executive Officer
Mr Gabriel Gottlieb – Parent Governor
Ms Alisha Anderson – Foundation Governor
Mr Stuart Lambert – Foundation Governor

Clerk to the Governors: Mrs Sarah Davies

Also present: Ms Elaine McDonald-James, Chief Operating Officer
Ms Stephanie Shaldas – Observer
Ms Emma Cherry – Head of School – St Saviour's
Mr Amir Lemouchi – Executive Principal

Summary of agreements and actions:

Minute reference	Formal agreements and/or actions identified	Named person(s) for action(s) identified	Completion date
6.10	EYFS Curriculum Report to be an agenda item at the next meeting.	Governor Services	Next meeting date
8.1	Meeting to be held with Mr Gabriel Gottlieb regarding the role.	Bev Hall	ASAP

1. PRAYER, WELCOME AND APOLOGIES FOR ABSENCE

1.1 Apologies for absence accepted

All were welcomed to the meeting and Canon Ade led a prayer.

Apologies were received and accepted from Reverend Vanessa, Father Salvador, Ifthaka, Ruth, Jennie

1.2 Apologies for absence not accepted

There were no apologies that were not accepted.

1.3 Quorum

The clerk confirmed that the meeting was quorate with six Governors attending.

1.4 Notice of any other business / Confidential items

2. DECLARATIONS OF INTEREST

2.1 There were no declarations made pertaining to any of the agenda items for this meeting.

Chair's Initials:

AA

3. MEMBERSHIP

LOCAL GOVERNING BODY

3.1 Clerk to confirm existing LGB members

It was confirmed that there were no vacancies at present.

3.2 Re-election of Ms Alisha Anderson to be ratified at Trust meeting

It was confirmed that this had been completed.

3.3 Resignation of Mr Stuart Lambert

Thanks were given to Mr Stuart Lambert whose final meeting is taking place tonight.

4.

MINUTES TO BE APPROVED

4.1 Minutes of the LGB meeting held on 11 March 2021

All **agreed** that the minutes were a true and accurate record of the meeting.

5.

CHAIR'S ACTION

It was confirmed that there was nothing to report.

6.

SCHOOL ITEMS

6.1 St Saviour's Headteacher Report

Ms Emma Cherry presented the report and outlined the following key points:

- The key focus has been on teaching and learning since returning from lockdown with a big focus on fundamentals. Senior leaders have listened to what staff wanted to develop.
- CPD has been delivered.
- Forest school and art exhibition has continued; this has given the students an opportunity to enrich their learning and have taken part in fire making and den building and teamwork.
- Spirituality day has taken place to allow children to reflect on themselves and the wider world.
- Sponsored walks and penalty shoot outs have been held to raise money.
- There has been a key focus on curriculum development.

The following updates were also reported

- A bubble had to close this week; the school have followed all procedures and students are virtual learning.
- Exclusion; a 5-day fixed term exclusion which was linked to violent physical behaviour had to be given; all protocols were followed.

Mr Amir Lemouchi stated that Ms Emma Cherry had been instrumental in making the changes within the school; she has picked up the school and run with it and is making real strides. She is an expert in teaching and learning and has been working closely with those teachers that need the support.

6.2 St Mary's Headteacher Report

Mr Amir Lemouchi presented the update; the following points were noted:

- Work has been undertaken behind the scenes in terms of making the school look good and it is now the best it has ever been. This is shown through the vision regarding the aspirations of what the children should see and be exposed to. There is work up around the school which is all linked to the curriculum.
- Team has been lead consistently to have good to outstanding practice and support is put in place when needed.
- Spirituality opportunities have been offered to all students at all levels within the school.

Ms Bev Hall gave an update on the teaching school and confirmed that the Trust have continued to support other schools. One of those schools has had a local authority inspection and has moved from good to outstanding; this is in part due to support from St Mary's staff.

Governor Question – what are behaviour charts?

Answer – the chart is a supportive mechanism to track how a child is making choices. School expectations are incredibly high and it is expected that every adult and child follows these. If students make a wrong choice then the school works to address their choices and they have a chance to reflect on the session held. The student will have a coach who works with them once or twice a week in a supportive manner and identify strategies to be used.

6.3 SDP Review – St Saviour's

The review was circulated with the meeting papers. Ms Emma Cherry stated that she was proud to continue with the vision despite COVID.

6.4 SDP Review – St Mary's

The review was circulated with the meeting papers.

6.5 Meeting planner of dates 2021-2022

The dates were previously circulated; it was confirmed that the date of the next meeting would move from 11th to 25th November.

6.6 Term dates 2022 – 2023

These were noted.

6.7 Term dates 2023 – 2024

These were noted.

6.8 Governance statement for website

This had been circulated; there were no comments to be added.

6.9 ALP Report

Mr Amir Lemouchi presented an update on the accelerated leaders who have worked in conjunction with senior leadership team and developed the Young Transformers project. The Trust are very proud of the ambitious offer to children.

Mr Amir Lemouchi gave a presentation of the school website which showed the project and an overview of the termly programme shared. The programme will start in September.

The accelerated leaders have worked organisations who can deliver workshops / assemblies on specific areas – e.g. theatre company.

The website will continue to be updated as the programme continues.

Governors thanked the staff involved.

6.10 EYFS Curriculum Report

Ms Bev Hall noted that there had been significant changes to the curriculum in terms of assessment and how data is tracked in the short, medium and long term. The Trust are in the process of re-writing the curriculum and it was agreed that this would be an agenda item for the next meeting.

ACTION – EYFS Curriculum Report to be an agenda item at the next meeting.

6.11 Admission Report – St Saviour’s

This report was included in the meeting papers; all spaces are filled which is positive.

6.12 Admission Report – St Mary’s

This report was included in the meeting papers; all spaces are filled which is positive.

6.13 Pupil Premium Report – St Saviour’s

This was included in the meeting papers for information.

6.14 Pupil Premium Report – St Mary’s

This was included in the meeting papers for information.

6.15 Sport Premium Report – St Saviour’s

This was included in the meeting papers for information.

6.16 Sport Premium Report – St Mary’s

This was included in the meeting papers for information.

7.

7.1

7.2

7.3

7.4 Prevention of Extremism and Radicalisation

7.5 Personal, social and health education policy

7.6 Artsmark

7.7 Emergency School Closure policy

7.8 Above and Beyond

7.9 Acceptable Use policy

7.10 Coaching Policy

7.11 Collective Worship POP St Mary’s

7.12 Collective Worship POP St Saviour’s

7.13 Community Cohesion Policy

7.14 Photographic Images

7.15 RE Policy

7.16 Mental Health – St Saviour’s

7.17 Mental Health – St Mary’s

POLICIES

Anti-bullying POP

Adoption Policy

New Governor Induction Policy

Chair’s Initials:

AA

- 7.18 Use of Reasonable Force
- 7.19 Staff Handbook
- 7.20 TOIL policy

All the above policies were **agreed**.

Governor question – how are comments regarding policies noted?

Answer – any comments that Governors have are sent to Ms Alison Brown. The Trust senior leadership team ensure policies are reviewed and up to date. Policies are well considered and stakeholders are consulted; any changes are clearly identified for Governors. Governors role to take a strategic overview of the policies.

8. ANY OTHER BUSINESS

8.1 Committee membership

The committee membership were outlined to new and potential Governors. It was agreed that a meeting would be arranged with Mr Gabriel Gottlieb regarding the role.

ACTION – Meeting to be held with Mr Gabriel Gottlieb regarding the role.


8.2 Mr Stuart Lambert was thanked for his support to the LGB; he will be missed and the Governors wished him and his family all the best. Mr Stuart Lambert thanked Governors and said it had been a fabulous job.

9. DATE OF NEXT MEETING

25th November 2021.

The meeting closed at 7.30pm

Chair:Canon Ade Ademola..... (print)

.....  (sign)

Date:25/11/21.....

Chair's Initials: AA
