

**MINUTES OF THE MEETING OF THE FEDERATED ST MARY'S AND ST SAVIOUR'S CE
PRIMARY SCHOOLS LOCAL GOVERNING BODY ON
11 MARCH 2021 AT 18.00 P.M. VIA VIRTUAL ZOOM**

Present:

Canon Ade Ademola (Chair-Foundation Governor)

Associate Members

Iram Malik
Amir Lemouchi
Jenni Matthews
Ruth Keane

Foundation Governors

Father Salvador Telen
Rev Vanessa Conant
Alisha Anderson
Stuart Lambert

Staff Governor- Bonnie Buckley

Parent Governor- Iftakhar Latif

Gabriel Gottlieb – Parent Observer

Beverley Hall – Executive Headteacher

In attendance:

Elaine James – Chief Operations Officer
Clerk- Sinead Safford

Summary of agreements and actions:

Minute reference	Formal agreements and/or actions identified	Named person(s) for action(s) identified	Completion date
3.2	Governor Services to confirm that all DBS checks have been completed.	Governor Services	ASAP
3.3	New Parent Governor to be ratified at the next board meeting.	Board Meeting	Next Board meeting
3.4	Transfer of Iftakhar Latif to become an associate Governor to be ratified at the next board meeting.	Board meeting	Next Board meeting
3.5	Transfer of Ruth Keane to Foundation Governor to be ratified at the next board meeting.	Board meeting	Next Board Meeting

Chair's Initials:

AA

6.4	Governors expressed thanks to all staff and asked that this was passed on.	Headteachers	ASAP
6.4	Best wishes to all staff who have recovered from Covid to be passed on from the LGB.	Headteachers	ASAP
8.2	Thank you, card and gift, to be sent to Paul Powell	Cannon Ade	ASAP
8.3	Governors requested that Breakfast was provided for all staff as a thank you on behalf of the Governing Body.	Elaine James	ASAP

1. PRAYER, WELCOME AND APOLOGIES FOR ABSENCE

Canon Ade Ademola welcomed all to the meeting and gave an opening prayer.

1.1 Apologies for absence

There were no apologies received.

1.2 Quorum

The meeting was quorate.

1.3 Notice of Any Other Business/Confidential items

No items of AOB/Confidential Items

2. DECLARATIONS OF INTEREST

2.1 Governors to declare any interests they have in any of the following agenda items.

There were no declarations received.

3. LOCAL GOVERNING BODY

3.1 Clerk to confirm existing Local Governing Body membership and vacancies.

The Clerk confirmed the current membership.

3.2 Clerk to confirm that DBS checks have been completed by all governors and details are held on file by Governor Services.

ACTION : Governor Services to confirm that all DBS checks have been completed.

3.3 Election of Parent Governor to be ratified at Trust meeting

GG was introduced as the new parent Governor.

ACTION : The LGB recommended that his position is ratified at the Trust meeting.

3.4 Transfer of Iftakhar Latif to become an associate Governor.

ACTION : The LGB recommended that his position is ratified at the Trust meeting.

3.5 Transfer of Ruth Keane to Foundation Governor

ACTION : The LGB recommended that his position is ratified at the Trust meeting.

4. MINUTES

4.1 The minutes of the meeting on the 12 November 2020 were received and agreed as an accurate record of the meeting.

4.2 Matters arising

There were no matters arising from the minutes.

5. CHAIRS ACTION

There were no chairs action to record.

6. SCHOOL ITEMS

6.1 Headteachers report St Marys

The Headteachers report for St Marys was shared with the Governors prior to the meeting. JM discussed key the points in the report. During the second full lock down live lessons were offered throughout. JM commented that she was immensely proud of the provision offered to the students over the period of lockdown and confident that the offer was superior to other local schools. JM commented that Easter school and booster sessions will be offered. St Marys will continue to offer a full and broad curriculum to all pupils over the coming term. .

Safer streets – the Trial for Safer Streets will be up and running from the 19th April 2021.

Q – Both Headteachers reports were excellent. How have both schools found the teacher’s mental health and wellbeing throughout this lockdown?

This has been a unique situation and contact with SLT has been maintained for staff throughout lockdown. Staff are coping extremely well. The Trust has been innovative with the approach to supporting staff fully throughout the pandemic and continue to do so.

Q – How did the staff find the challenge of managing children’s behaviour online?

arly monitoring work has been carried out and Team Teach was used and parents spoken to where needed. For younger children this was a challenge, however, clear expectations were set and maintained.

6.2 Phonics assessment Data – St Marys

The phonics assessment data was shared with the Governors prior to the meeting.

6.3 Attendance Data – St Marys

The attendance data was shared with the Governors prior to the meeting.

6.4 Headteachers Report – St Saviour’s

The Headteachers report for St Saviour’s was shared with Governors prior to the meeting. IM expressed that it was lovely working closely with the schools within the

Trust over the period of lockdown Resources and staff were shared and this has been a good opportunity for staff and students. She was very proud of the online learning provision provided for students.

IM shared with Governors the key points within the report. 27 laptops were provided to families and paper packs for those who needed them were also provided. Calls to Vulnerable children were made daily. Strategies to deal with the anxiety children may face around being back in school have been incorporated into PSHE to support positive mental health for the children. Easter school and booster sessions are now set up and in place

98% Phonics result for year 2, this year group missed huge chunk of learning last year so this is to be celebrated.

There is a waiting list for pupils to join the Reception class.

A new Syrian family are joining the school and a visit has taken place. The class have been very welcoming. IM commented that the school are providing a school uniform and PE kit for the pupil.

Q – Staff with covid, have they recovered?

We have had no cases of long covid and staff have recovered well.

ACTION : Governors asked that best wishes were sent to all staff who have been poorly.

Q – In September baseline assessments were completed for all pupils and then another assessment was done later to show the progress made, given the amount of lost learning where do you think students will be by the end of the school year?

Covid catch up learning started in September. Some pupils will catch up quicker than others, but the Trust anticipates that it may take more than a year for some to catch up.

Q – Easter schools and summer schools will these be voluntary; will students be invited? How will you encourage students to participate?

Disadvantaged families will be offered places first, and children who have had the biggest loss of learning. These will be offered across all year groups. Social and emotional needs will be considered as well. In school we will be offering lunch time and after school booster sessions for interventions too.

Q – Free school meals vouchers will this continue over Easter and summer

The Winter Covid fund was issued to each Local Authority and this will remain in place until September 2021 allowing all students entitled to FSM to receive vouchers throughout the remainder of this school year including the holidays.

6.5 Phonics Assessment Data – St Saviour’s

Discussed in item 6.4.

6.6 Attendance Data St Saviours

The attendance data was shared with Governors prior to the meeting.

6.7 Online Learning Report

The Online Learning Report was shared with Governors prior to the meeting.

6.8 Budget Update

EJ updated Governors. There have been some funds available for exceptional spending due to COVID from the ESFA.

Both schools are currently forecasting a surplus for year end. The budgets for both schools are monitored monthly by the Chair of the Board.

Q – The school in previous years have had external income from training and consultancy, how has Covid impacted this?

There is still a significant amount of consultancy, training and support which has continued throughout the pandemic. The nursery has also remained open over this period of lockdown.

Father Salvador Telen left at the meeting at 6.55pm.

6.9 Covid Update

The Trust will continue to follow the Government advice and amend Risk Assessments for the schools as and when required. Schools are operating in bubbles with staggered starts and finish times for all pupils. Staff are wearing masks and shared areas for staff are restricted.

Q – Secondary school pupils are being tested, are primary teachers being tested?

Staff are offered lateral flow tests twice a week, this is not mandatory.

7. POLICIES

The following policies were approved and ratified:

- 7.1 AFL marking and presentation
- 7.2 Bullying and Harassment
- 7.3 Computing and ICT
- 7.4 DBS
- 7.5 EAL
- 7.6 Geography
- 7.7 Gifted and Talented
- 7.8 History
- 7.9 Learning Mentor
- 7.10 Literacy
- 7.11 Science
- 7.12 Complaints
- 7.13 Exclusion of pupils
- 7.14 MFL
- 7.15 Educational Visits

8. ANY OTHER BUSINESS

- 8.1 The staff, Governors and the Trust wished IM best wishes for the future.

8.2 Paul Powell has left the LGB

Q – Would it be appropriate to send a thank you gift?

Governors agreed that a gift should be sent.

ACTION: Cannon Ade to send a card and gift.

8.3 Governors requested that Breakfast was provided for all staff as a thank you on behalf of the Governing Body.


ACTION: EJ to arrange

DATE AND AGENDA ITEMS FOR THE NEXT MEETING

9.1 Date of next meeting: 9th July 2021 Via Zoom at 6pm

The meeting closed at 7.10pm

Chair:Canon Ade Ademola..... (print)

.....  (sign)

Date:9th July 2021.....

Chair's Initials: AA
